

CUMBRIA ASSOCIATION OF LOCAL COUNCILS

EXECUTIVE COMMITTEE

Minutes of an extraordinary meeting of CALC's Executive Committee held on **Tuesday 4th January 2022 at 7pm**. The meeting was held remotely using video conferencing technology to comply with the governments social distancing guidelines.

Present:

Sue Castle-Clarke (Chairperson)
Jane Tea
Jonathan Davies
David Wilson
Mary Bradley
Bryan Craig
Bev Pink
Peter Smillie
Leith Hallatsch

In attendance: Samantha Bagshaw, Chief Officer and Sonia Hutchinson, Parish Development Officer

Statement from the Chair of CALC

Before the start of the meeting, the Chair thanked Samantha for her work over the years as Chief Officer and for the support she has given the Executive Committee over this time. She also thanked her for going the extra mile to support CALC members which are the number one priority for CALC. Samantha thanked Sue and said that she had enjoyed working with the members of the Executive Committee and will take away happy memories of her time with CALC, she went on to explain that she will be working for 9 months with Barrow Borough Council on establishing a Town Council for Barrow.

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. TO APPROVE THE APPOINTMENT OF THE CHIEF OFFICER

Agreed:

Unanimously to approve the appointment of Sonia Hutchinson as Chief Officer of CALC on a permanent contract for 24 hours per week.

3. TO APPROVE AN AMENDMENT TO THE MANDATE FOR THE HSBC BANK AND THE CUMBERLAND BUILDING SOCIETY SAVINGS ACCOUNT

With Regard to the HSBC Bank

That, with the appointment of Sonia Hutchinson as the new Chief Officer of CALC, an amendment be approved for the removal of Samantha Bagshaw's name from the HSBC current account bank mandate and for Sonia Hutchinson to be added as the new signatory. That in addition to Sonia Hutchinson, Councillors Bryan Craig and

Jane Tea are also added to the existing signatory Cllr Sue Castle-Clarke to ensure that there is always a second signatory available to sign cheques.

Agreed:

Unanimously to the amendment to add Sonia Hutchinson and Cllrs Bryan Craig and Jane Tea as new signatories for the HSBC Current Account and to remove Samantha Bagshaw as a signatory.

With Regard to the Cumberland Building Society 30 Days Deposit Account

That Samantha Bagshaw is removed as a signatory to the account and that Sonia Hutchinson is added.

That, as previously agreed by the Executive Committee on 19 September 2021, Councillors Sue Castle-Clarke, Jane Tea and Bryan Craig are included as additional signatories to ensure that there is always a councillor available to sign

Agreed:

Unanimously to the amendment to add Sonia Hutchinson and Cllrs Sue Castle-Clarke, Bryan Craig and Jane Tea as new signatories for the Cumberland 30 Days Deposit Account and to remove Samantha Bagshaw as a signatory.

Signed:



Sue Castle-Clarke (Chairperson)

Date:

5/1/22