

CUMBRIA ASSOCIATION OF LOCAL COUNCILS

EXECUTIVE COMMITTEE

Minutes

Minutes of a meeting of CALC's Executive Committee held on **Saturday 20th January 2018** at 10.00 am at the Community Fire Station, Penrith.

PRESENT:

Peter Bales
Ann Byers
Sue Castle-Clarke
Bryan Craig
Leith Hallatsch
David Huxley
Jill Hay
Keith Hitchen
Brian Kennish
Bob Mather
Rick Petecki
David Peters

In attendance: Samantha Bagshaw, Chief Officer.

APOLOGIES FOR ABSENCE

1. Apologies for absence were received from Cllrs Leslie Johnson, Margaret Throp, Mike Cumming and Mike Higginbotham.

ELECTION OF CHAIRMAN 2018

2. Bob Mather invited nominations for the position of Chair for 2018. Rick Petecki was nominated and seconded. There being no other nominations it was unanimously **agreed** that Rick Petecki be elected Chair for 2018.
(Rick Petecki in the chair)
3. The Chairman thanked Cllr R Auld for his excellent service to the CALC Executive. It was **agreed** that a letter of thanks be sent to Cllr R Auld on behalf of the Executive.

MEMBERSHIP OF THE EXECUTIVE COMMITTEE 2018

4. The Committee noted the membership for 2018.

MINUTES

5. The minutes of the meeting of the Executive Committee held on 21st October 2017 were considered. Apologies from Cllr Bales were given and should be included, other than that it was agreed that the minutes were a true record of the meeting.

MATTERS ARISING

6. There were no matters arising from the minutes.

ELECTION OF VICE-CHAIRMAN 2018

7. It was agreed that Cllr M Throp continue in her role as Vice Chairman, subject to her agreement.

CALC REPRESENTATION ON NATIONAL AND LOCAL BODIES

8. The Committee received a schedule of bodies to which CALC made appointments. There was discussion of the value and relevance of each of the local and national bodies.

Cumbria Leaders Board

9. The Chairman reported that the Board had agreed to write to the Home Office regarding access to the mobile phone masts being erected in the remote areas of Cumbria for use by the emergency services. The letter will press the Government to consider giving the public access to the 4G and if possible 5G signal to compensate for the lack of fibre broadband in rural areas.
10. The Chairman requested that the Executive send him any suggestions for topics/issues for the Leaders Board to consider in future meetings.

NALC

11. The value of membership of NALC committees was discussed.

It was agreed that:

CALC should work strategically with the North West Federation of Local Councils to try to ensure better representation on NALC committees by the northern county associations. The Executive agreed to support this and use all the votes available to CALC in this process and to review it in a year's time.

Cumbria Health and Well-being Alliance

12. It was agreed that this was an important body for CALC to be represented on. 6 forums across the county have some form of parish council representation, and it was stressed that information from the Alliance need to be fed back to these forums and information from the health forums also needs to be passed up to the Alliance.

Rural Crime Working Group

13. The value of CALC's representation on this body was discussed. It is attended by senior police officers, the voluntary sector, emergency services. It was felt that it is useful for the parishes to have a voice but the Chairman asked for suggestions regarding higher level, strategic issues to be raised at the meeting. One suggestion was that practical idea for how parish councils can support the police could be explored, especially as rural crime is on the increase.

The Committee considered whether any changes in representation were appropriate.

14. It was **agreed** that:

- (1) Whilst Connecting Cumbria Partnership Board has now ceased to exist, Brian Kennish will continue to as a Hub Co-ordinator.
- (2) Rick Petecki will continue to sit on the Cumbria Strategic Flood Partnership Board, with Brian Kennish as his substitute. In addition, the following councillors will sit on the regional Catchment Management Boards (CMB):
 - i. Cllr Sue Castle-Clarke in Eden
 - ii. Cllr David Peters in South Lakeland
 - iii. Cllr Brian Kennish in West Cumbria
- (3) CALC should be represented on the Cumbria Leaders' Board by the Chairman with the Vice Chairman as deputy, subject to the agreement of the Vice Chair (which applies to the positions below too).
- (4) Cumbria Rural Forum no longer exists.
- (5) The Chairman will continue as the National Council Member of NALC with the Vice Chair as deputy.
- (6) The Chairman will continue to represent CALC on the North West Federation of Local Councils with his Vice Chair as deputy.
- (7) LDNP Partnership, Cllr Leslie Johnson will continue to represent CALC with Cllr Leith Hallatsch as his deputy.
- (8) The Chairman will continue to represent CALC on the Cumbria Health and Well-being Board with his Vice Chair as deputy.
- (9) The Chairman will continue to represent CALC on the Cumbria Rural Crime Working Group with his Vice Chair as deputy.

CHAIRMAN'S UPDATE FROM THE CUMBRIA LEADERS BOARD

See para 9

CALC PAYMENTS AND RECEIPTS TO NOVEMBER 2017

15. The Committee noted the statement of payments and receipts for the period ended 30th November, 2017. The Chief Officer said that two outstanding grant payments from South Lakeland DC and the Lake District National Park Authority had now been paid.

REPORT ON CALC'S SUBSCRIPTION FEES

16. The Committee discussed the CALC subscription bands and the need for greater transparency with regard to the subscription charges. For example, some county associations reflect the proportion of the subscription that goes to NALC and the amount that pays for the local county association.

The committee agreed that:

- 1) That the current subscription charges be published on the CALC home page.
- 2) That a working group be set up with the following members:
 - i. Cllr David Peters
 - ii. Cllr Sue Castle-Clarke
 - iii. Bob Mather
- 3) That the working group's remit would be to establish whether the current subscription charges need changing and, if so, to make a recommendation to the Executive Committee in June.

STAFFING REPORT

17. The committee **agreed that:**

- 1) the post be filled for another year ending 31st March 2019.
- 2) the post be filled via an internal appointment process.

REPORT ON CALC AGM

18. The committee discussed the current format of the AGM and felt that it worked well. They also liked the system of moving the AGM around the county each year. They discussed possible ideas for next year's speaker, including contacting a representative of Dementia Friends (Angela Rippon) to raise the awareness of the illness. Venues were discussed too.
19. The Chairman was invited to attend the next meeting of the South Lakeland District Association and he agreed to attend if he could.

It was agreed that:

- 1) Members contact the Chief Officer by the end of February with ideas for a keynote speaker.

- 2) A draft agenda be brought back to the next meeting in March with a public participation element included.
- 3) The Chief Officer contact Angela Rippon regarding Dementia Friends to invite her to speak in November.

REPORTS FROM DISTRICT ASSOCIATIONS

20. The Chairman of Eden Association of Local Councils said that Sonia had made an excellent improvement in the way the association is run. The Vice Chair of EALC supported this too, as did the CPCA representative.
21. The Committee discussed the boundary review in Allerdale Borough and noted the difficulties some parish councils were having recruiting enough councillors to fill their vacancies. It was agreed that Community Governance Reviews should not be undertaken lightly. The reports from the District Associations were noted.

CHIEF OFFICER UPDATES

22. The Committee raised concerns over the impact on parish councils of the new General Data Protection Regulations (GDPR) in May 2018. Concerns were raised about the advice given by NALC regarding the possibility of the clerk taking on the role of the DPO and the financial implications this may have on the pc.

It was agreed that:

- 1) the Committee should write to NALC about the advice that the clerk cannot be the Data Protection Officer (DPO).
- 2) the Committee should write to the district and borough councils about providing greater support for parish councils over the implementation of GDPR, specifically with training and possibly providing DPO support to parishes in their area.

REPORTS FROM CALC REPRESENTATIVES

23. The Committee noted the reports.

CUMBERLAND BUILDING SOCIETY MANDATE

24. The committee considered the CPCA Cumberland Building Society Deposit Account.

It was agreed that:

- That Claire Rankin is removed as a signatory on the account and replaced by Samantha Bagshaw
- That Mike Higginbotham's name is added as a signatory to the account
- That Ronnie Auld and Jocelyn Hollands' names are removed as signatories

PROPOSED MEETING DATES

25. It was **agreed:**

Executive Committee meetings will take place at the Community Fire Station, Penrith, starting at 10.00a.m.

- Saturday 24th March 2018 (NALC National Council is on 15th March 2018)
- Saturday 23rd June 2018(NALC National Council is on12th July 2018)
- Saturday 20th October (NALC AGM on 31st October 2018)
- Saturday 19th January 2019

- CALC AGM - Saturday 10th November 2018

ANY OTHER BUSINESS

None

CALC AGM 2017

26. The Committee received, for information, the draft minutes of the CALC AGM held on 18th November, 2017.

Signed by the Chairman
