

Minutes of the meeting of Kaber Parish Council Meeting held on Monday 5 September 2016 at 19.00 in Kaber Village Hall

Present: Mary Leathes
Stuart Hird
Steven Hastwell
Sam Fisher
Rachel Bell
Mike Walker Clerk & RFO

1. **To receive apologies and approve reasons for absence:** Apologies were received from Trevor Ladhams and Val Kendall.
2. **To approve the minutes of the last meeting:** The minutes had been circulated with the agenda. Mary Leathes proposed and Rachel Bell seconded that the minutes be adopted and the Chairman signed them.
3. **To hear reports on actions from the previous minutes:**
Corrected minutes had been sent to CALC for inclusion on the web-site.
EDC planning were advised of the Council's lack of concern regarding the application for solar panels at The Chalet, Stowgill.
The annual audit was submitted.
The payment to the internal auditor had been sent.
Following significant interactions with HSBC additional signatories have finally been added to the bank account.
4. **Declarations of Interest on items on the agenda:** Stuart Hird declared an interest in item 7 but since it has already been approved this was irrelevant.
5. **To consider and decide on Requests for Dispensations:** There were no requests for dispensation.
6. **Public Participation:** No public participation was requested.
7. **To note approval of Planning Application 16/0694 for a Hay Barn for Stuart Hird, Amersber Cottage, Heggerscale and consider if comments are needed:** The Clerk had been advised of this application in the weekly planning e-mail and advised planning that comments could not be made until 6 September. No formal consultation has been undertaken with the Council, approval has been given and the construction has been completed. It appears to be unnecessary to make comments at this stage, but to understand the process as agricultural developments appear to be subject to a different process to other planning applications.

8. **To consider and comment on planning applications if submitted before the meeting:** No other applications have been received for comment.
The agricultural building for Mr & Mrs M Staley, refused by EDC on the grounds of insufficient access, has now been approved following a revised application and construction is complete.
The application for solar panels at The Chalet, Stowgill has also been approved.
9. **To approve the final audited accounts for 2015-2016:** The final audit document had been circulated with no concerns from the external auditor. Mary Leathes proposed and Rachel Bell seconded that it be approved. Copies have been put on the noticeboards.
10. **To agree payment to CALC for Data Transparency service (£9.00):** Rachel Bell proposed and Steven Hastwell seconded the payment of this invoice. A cheque was raised during the meeting and would be submitted. It was noted that CALC wish to cease this service but Kaber will continue to use it until the review of governance is complete.
11. **To consider CALC's proposals for web pages on planning and make a response on behalf of the council:** The Parish Council thought that this suggestion made sense and were supportive. There were no suggestions to make for items to be included. The Clerk will advise CALC.
12. **To note progress on the governance review and agree actions:** Eden District Council discussed establishing a governance review at the full Council meeting in July. The Clerk was prepared to make a presentation to this meeting but had to withdraw as he was admitted to hospital earlier that week. District Councillor Val Kendall stepped in to advise the District Council why Kaber wished to proceed with a review. EDC agreed the process and consultation letters have been sent out to all electors and neighbouring parishes, asking for their opinions. The Clerk asked if Kaber had done enough to inform electors why it wished not to be a Parish Council, and expressed concerns that many might vote for the status quo. Councillors felt that most electors were aware of the position but would continue informally to advise electors in the parish.
13. **To consider any issues arising from the Appleby fair follow-up meeting:** No councillors attended the follow-up meeting. Few problems were seen in Kaber. Horses were grazed on the green once more, but this was felt to be acceptable.
14. **To consider if the Council should progress with painting of the Phone Box:** It was agreed that phone box should be painted, although the costs incurred by Winton appeared to be excessive. Sam Fisher agreed to do the initial preparation work free of charge, and Councillors were asked to get quotes for painting from contacts they had. The Clerk agreed to find out the source of the paint.

15. **To agree any issues to report to Highways:** Sam Fisher advised the Council that the repairs to the road between the village and Kaber Cross were unsatisfactory compared with work done elsewhere, and the Clerk agreed to advise Highways of these concerns.
16. **To consider and agree actions to replace the Parish Clerk in 2017:** No progress had been made in identifying a Clerk but certain individuals may be willing to take the role if no-one else could be found. It was agreed that Councillors would continue asking their contacts.
17. **To consider and agree any follow-up after Brough Show:** There were no problems arising from Brough Show and the event had gone well with excellent weather.
18. **To hear input from Cumbria County Council:** In the absence of Councillor Bateman there was nothing to report.
19. **To hear input from Eden District Council:** In the absence of Councillors Ladhams and Kendall there was nothing to report.
20. **To review Sundry Correspondence and agree any action:** Significant items of correspondence included the following:
- The Kirkby Stephen & Upper Eden Community Newsletters – copies had been left in the village hall
 - The CALC circular for June 2016
 - A footway lighting update – June 2016
21. **To consider any items to be raised at the next Council meeting:** The following items were suggested for the agenda of the next meeting:
- Progress of Governance Review
 - Draft budget for 2017-2018
 - Precept needed for 2017-2018
22. **To decide a date for the next Parish Council Meeting:**
The next meeting of Kaber Parish Council will be held on Monday 28 November 2016 at 19.00 in Kaber Village Hall.

The meeting closed at 20.05