

## CUMBRIA ASSOCIATION OF LOCAL COUNCILS

### EXECUTIVE COMMITTEE

#### Minutes

*In line with government guidance regarding the Covid-19 pandemic announced on 23<sup>rd</sup> March, the scheduled meeting of the CALC Executive Meeting on 10<sup>th</sup> October was held remotely via the internet.*

Minutes of a meeting of CALC's Executive Committee held **Saturday 10<sup>th</sup> October 2020 at 10am.**

#### **Present:**

Sue Castle-Clarke  
Jane Tea  
Bryan Craig  
Mike Higginbotham  
David Peters  
Leith Hallatsch  
Jonathan Davies  
Andy Pratt  
Doug Sim  
Peter Smillie  
Bev Pink  
Mary Bradley  
Mark Kidd  
David Wilson  
David Graham

#### **APOLOGIES**

1. Apologies were received and accepted from Cllr Mike Cumming.

#### **ELECTION OF CHAIR FOR 2020/21**

2. The Vice Chair invited nominations for the position of Chair for 2020/21. Sue Castle-Clarke was proposed and seconded. There being no other nominations it was **agreed** that Sue Castle-Clarke be elected Chair for 2020/21.  
(Sue in the chair)

### **MEMBERSHIP OF THE EXECUTIVE COMMITTEE 2020/21**

3. The Committee noted the membership of the Executive Committee for 2020/21. It was proposed that to help in communications between members, that the email contacts be circulated by the Chief Officer to all committee members.

**Agreed:** That a list of all the email addresses of the CALC Executive 2020/21 be circulated around committee members for information.

### **MINUTES**

4. Minutes of the meetings held on:  
20<sup>th</sup> June 2020.  
18<sup>th</sup> January 2020  
notes from March  
12<sup>th</sup> August 2020

**Agreed:**

- a) Minutes of 20<sup>th</sup> June
- b) January minutes incomplete - to be circulated in full
- c) Minutes of 12<sup>th</sup> August.

### **MATTERS ARISING**

**Agreed:**

That the Strategic Management Plan would be brought back for agreement by the Committee at the January meeting

That Matters Arising as an item would no longer appear on CALC agendas

### **ELECTION OF VICE-CHAIR FOR 2020/21**

5. The Chair invited nominations for the position of Vice Chair for 2020/21. Bryan Craig was posed and seconded. There being no other nominations it was **agreed** that Bryan Craig be elected Vice Chair of CALC for 2020/21.

<b>BODY</b>	<b>REPRESENTATIVE</b>	<b>SUBSTITUTE</b>
Cumbria Strategic Flood Partnership	tbc	Jane Tea
Regional Catchment Management Boards: Eden South Lakeland West Cumbria	Bryan Craig Mark Kidd David Wilson	Jane Tea Peter Smillie Andy Pratt
Cumbria Leaders Board	Sue Castle-Clarke	Vice Chair
National Association of Local Councils (NALC)	Jonathan Davies	Bev Pink
NW Federation of Local Councils	Jonathan Davies	Bev Pink
Lake District National Park Partnership	Leith Hallatsch	
Cumbria Health and Well-being Alliance (replaces Cumbria Health and Well Being Board)	Jonathan Davies	Vice Chair
Cumbria Healthy Weight Partnership	Mary Bradley	Sue Castle-Clarke

**Agreed that:**

- I. the following would act as Subject Contacts on the following:
  - a) Training (Bryan Craig)
  - b) Transport (Jonathan Davies)
  - c) Cumbria's larger councils (above 6,000 electorate) (Jonathan Davies/Leith Hallatsch)
  - d) Standards (David Peters and Peter Smillie)
  - e) Health and Wellbeing (Mary Bradley/Peter Smillie)
  
- II. That the Chief Officer re-circulates the audit of skills spreadsheet once the interests of the new councillors are included on it.

**CALC MEMBER SATISFACTION SURVEY FOR 2020.**

6. As it was 3 years since the last CALC Member Satisfaction Survey took place, it was proposed that one should take place in the coming year.

**Agreed that:**

Cllrs Jonathan Davies, Jane Tea, David Wilson and Bryan Craig form a working group to write, circulate and collate the responses to a 2020/21 Member Survey

That a report on the survey be brought back to the Executive Committee in January 2021.

That the survey from 2017 be circulated to the members of the working group

**CALC Payments and Receipts to 31<sup>st</sup> August 2020**

7. The Committee noted the statement of payments and receipts for the period ended 31<sup>st</sup> August 2020.

**Agreed** that the Chief Officer would notify members in good time of the fact their annual Zoom accounts will run out in May.

**CALC STAFF SALARY INCREASE**

8. The Committee were informed that the National Joint Council for Local Government had agreed a pay increase for local government workers for 2020/21 of 2.75% payable from 1<sup>st</sup> April 2020. The NJC recognised that for the past decade local government pay increases have not kept pace with inflation.
9. A sum of 2% had been budgeted for in CALC financial projections and in the annual increase in subscriptions. The difference of 0.75% reflects an additional £450 per annum between 4 members of staff.

**Agreed:**

That CALC adopts the salary increase for 2020/21 in line with the nationally agreed increase for local government employees.

**REPORTS FROM CALC REPRESENTATIVES**

10. Bryan Craig made a verbal report on the latest meeting of the Strategic Flood Partnership. He reported that the meeting is currently discussing the legal and governance arrangement for the partnership.
11. Jonathan Davies reported back from the Cumbria Health and Wellbeing Alliance, saying it had moved into its Covid-19 response mode. He reported that one of the issues raised was how to improve communications directly to communities. The committee discussed effective ways of

communicating messages and Doug Sim reported that his parish council, St Bees, has set up a community radio which reaches a wide local audience and has up to 40 volunteers.

12. The Chairperson highlighted the issue of ensure members keep abreast of equality issues and suggested that inviting the officer from AWAZ, a third sector organisation that promote equality issues across the county. Anyone who would like to invite the officer from AWAZ to speak at their district association meeting can get the contact details from the Chief Officer.

13. The committee noted the reports from the CALC representatives.

#### **REPORTS FROM DISTRICT ASSOCIATIONS**

14. The Chief Officer apologised for not attaching the reports for the Allerdale and Copeland District Associations.

15. The committee noted that Amanda McCleery, Parish Liaison Officer for South Lakeland and Barrow is leaving CALC and thanked her for long service to CALC.

16. The committee discussed increasing attendance at district association sessions, eg the Dark Skies event that was held jointly by Carlisle and Eden associations. It was felt that it might be useful to use some form of social media to encourage councillors to attend.

#### **CHIEF OFFICER UPDATES**

17. The committee noted the updates from the Chief Officer and that CALC had received an invitation to attend a scrutiny meeting held by Cumbria County Council to discuss Local Government Reorganisation.

Signed by the Chairman

  

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